



J.N.N ARTS & SCIENCE WOMEN'S COLLEGE

Affiliated to University of Madras | ISO 9001 : 2015 Certified Institution

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

JNN ASWC/IQAC/CLR/2020-2021/01

DATE: 15-06-2020

Respected Members,

Sub: Internal Quality Assurance Meeting (IQAC) - Reg.

The Internal Quality Assurance Cell (IQAC) meeting for the Odd Semester of the academic year 2020-2021 will be held on **17.06.2020** (Wednesday) at 10.30 a.m. through google meet. All the members of IQAC are requested to attend the meeting without fail. Thanks for your cooperation with IQAC.

The Meeting's Agenda:

1. Welcome and Introduction.
2. Review of Previous Meeting.
3. Conduct online classes through google meet.
4. Guest Lectures/ Seminars/ Events/ Competitions through online.
5. Conduct various skills based courses and activities
6. To follow all precautionary measures when the college resumes classes in campus
7. Vote of thanks.

V. Nagarathnam
COORDINATOR- IQAC



P. Royou
PRINCIPAL

Copy to:

1. The Chairman for the kind information
2. All IQAC Members
3. All HODs and Faculty Members
4. File

P. Royou
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J.N.N ARTS AND SCIENCE WOMEN'S COLLEGE

90, Ushaa Garden, Kannigaipair, Chennai - Periyapalayam Highway, Tiruvallur, Tamil Nadu - 601102

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No: 044-27629618



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Composition of Internal Quality Assurance Cell

S.No	Name	Designation	Position
1.	Dr. P. Rajalakshmi, Principal, J.N.N Arts and Science Women's College	Head of the Institution	Chairperson
2.	Mr. C. R. Ravishankar, J.N.N Arts and Science Women's College	Administrative Officer	Members
3.	Mr. Naveen Jayachandran, Vice - Chairman, J.N.N Arts and Science Women's College	Management Representative	Member
4.	Dr. V. Lakshmipathy, Principal, Sridevi Arts and Science College, Ponneri	External Academician	Member
5.	Ms. S. Thirumagal, AP/English	Senior Faculty Member	Member
6.	Dr. P. Parimala, AP/ Bio	Senior Faculty Member	Member



P. Rajalakshmi
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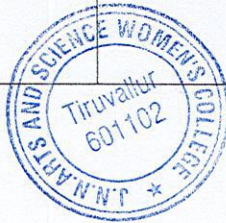
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7.	Dr. V. Nagarathinam, AP/B. Com(General)	IQAC Coordinator	Member
8.	Mrs. Hemalatha Principal, J.N.N Matric Higher Sec School	Nominee from Local Society	Member
9.	Mr. M. Murugan, M V Power Consultant Enggineers. Pvt. Ltd.	Nominee from Industrialist	Member
10.	Ms. M. Priyadharshini	Alumni Representative	Member
11.	Mr. R. Ravi	Parent Representative	Member
12.	Ms. B. Christina, III B.Sc. (C.S)	Student Representative	Member
13.	Ms. L. Nithya Priya, III B.Sc. (Maths)	Student Representative	Member




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

JNN ASWC/IQAC/MOM/2020-2021/01

DATE: 19-06-2020

The Internal Quality Assurance Cell (IQAC) meeting for the Odd Semester of the academic year 2020-2021 was held on **17.06.2020**(Wednesday) at 10.30 a.m. through google meet.

The Meeting's Agenda:

1. Welcome and Introduction.
2. Review of Previous Meeting.
3. Conduct online classes through google meet.
4. Guest Lectures/ Seminars/ Events/ Competitions through online.
5. Conduct various skills based courses and activities
6. To follow all precautionary measures when the college resumes classes in campus
7. Vote of thanks.




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Members present for the meeting:

S.No	Name	Designation	Position	Signature
1.	Dr. P. Rajalakshmi, Principal, J.N.N Arts and Science Women's College	Head of the Institution	Chairperson	Attended online
2.	Mr. C. R. Ravishankar, J.N.N Arts and Science Women's College	Administrative Officer	Members	Attended online
3.	Mr. Naveen Jayachandran, Vice - Chairman, J.N.N Arts and Science Women's College	Management Representative	Member	Attended online
4.	Dr. V. Lakshmiathy, Principal, Sridevi Arts and Science College, Ponneri	External Academician	Member	Attended online
5.	Ms. S. Thirumagal, AP/English	Senior Faculty Member	Member	Attended online
6.	Dr. P. Parimala, AP/ Bio	Senior Faculty Member	Member	Attended online
7.	Dr. V. Nagarathinam, AP/B. Com(General)	IQAC Coordinator	Member	Attended online
8.	Mrs. Hemalatha, Principal, J.N.N Matric Higher Sec School	Nominee from Local Society	Member	Attended online



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P. Rajalakshmi
PRINCIPAL

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9.	Mr. M. Murugan, M V Power Consultant Enggineers. Pvt. Ltd.	Nominee from Industrialist	Member	Attended online
10.	Ms. M. Priyadharshini	Alumni Representative	Member	Attended online
11.	Mr. R. Ravi	Parent Representative	Member	Attended online
12.	Ms. B. Christina, III B.Sc. (C.S)	Student Representative	Member	Attended online
13.	Ms. L. Nithya Priya, III B.Sc. (Maths)	Student Representative	Member	Attended online

The following points were discussed during the meeting:

- The Principal welcomed the members of IQAC for the second meeting of the academic year 2020-2021.
- Review and discuss about previous meeting details and consult Action Taken.
- The Chairperson at the institution has reviewed the Academic Calendar for the Even Semester of 2020-2021.
- Each department head has been tasked by the committee to arrange webinars or guest lecture for their respective departments.
- The committee has suggested implementing placement training programs.



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- The committee has instructed to the management to introduce various skill based courses and conduct activities for students through online for the purpose of free from stress and fear.
- Dr.V. Nagarathinam, IQAC coordinator proposed the vote of thanks.

V. Nagarathinam
COORDINATOR- IQAC

P. Rajasekhar
PRINCIPAL

Copy to:

1. The Chairman for the kind information
2. All IQAC Members
3. All HODs and Faculty Members
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P. Rajasekhar
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

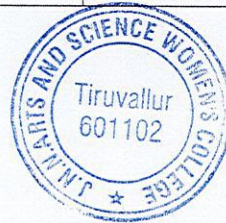
ACTION TAKEN REPORT

JNN ASWC/IQAC/MOM/2020-2021/01

Action taken report on the decision of the IQAC meeting for the Odd Semester of the academic year 2020-2021 held on 17.06.2020 (Wednesday) is as follows:

S.No	Suggestion	Action Taken
1.	Conduct online classes through google meet.	Students attended 2 sessions per day from 29 th July to 8 th August and from August 10 th 3 sessions of online classes with an interval of 10 minutes between each class. The students got instructions and study materials through class WhatsApp group. Assignments and seminars got through online.
2.	The Committee requested to conduct events and Competitions other than academic classes also. They suggested conducting Expert talks & Guest Lectures through Webinars.	E-Inauguration of batch 2023 conducted on 28th August 2020.
3.	The committee has instructed to the management to introduce various skill based courses and conduct activities for students through online for the purpose of free from stress and fear.	J.N.N. RISE 2020-2021 Creating Youth Icons 120 Hours Master Certification Course (Soft Skills, Aptitude Skills, Technical Skills and Employability Skills - Master Certification Program) inaugurated on September 28,2020.

V. Nagarathnam
COORDINATOR- IQAC



P. Rajeev
PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

JNN ASWC/IQAC/CLR/2020-2021/02

DATE: 06-11-2020

Respected Members,

Sub: Internal Quality Assurance Meeting (IQAC) - Reg.

The Internal Quality Assurance Cell (IQAC) meeting for the Even Semester of the academic year 2020-2021 will be held on **11.11.2020** (Wednesday) at 10.30 a.m. All the members of IQAC are requested to attend the meeting without fail. Thanks for your cooperation with IQAC.

The Meeting's Agenda:

1. Welcome and Introduction.
2. Review of Previous Meeting.
3. Review the Academic Calendar 2020-2021 Even Semester.
4. Conduct webinars / Guest lecture and workshops.
5. Placement training programs
6. Precautionary measures against COVID
7. Vote of thanks.

V. Nagarathasan
COORDINATOR- IQAC



P. N. S.
PRINCIPAL

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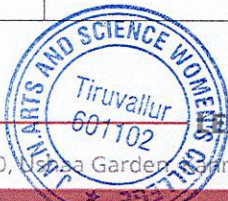


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S.No	Name	Designation	Position
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2.	Mr. C. R. Ravishankar, J.N.N Arts and Science Women's College	Administrative Officer	Members
3.	Mr. Naveen Jayachandran, Vice - Chairman, J.N.N Arts and Science Women's College	Management Representative	Member
4.	Dr. V. Lakshmipathy, Principal, Sridevi Arts and Science College, Ponneri	External Academician	Member
5.	Ms. S. Thirumagal, AP/English	Senior Faculty Member	Member
6.	Dr. P. Parimala, AP/ Bio	Senior Faculty Member	Member



P. Rajalakshmi
PRINCIPAL



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11.	Mr. R. Ravi	Parent Representative	Member
12.	Ms. B. Christina, III B.Sc. (C.S)	Student Representative	Member
13.	Ms. L. Nithya Priya, III B.Sc. (Maths)	Student Representative	Member



P. R. Ravee
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

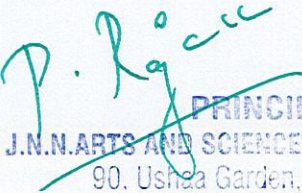
JNN ASWC/IQAC/MOM/2020-2021/02

DATE:16 -11-2020

The Internal Quality Assurance Cell (IQAC) meeting for the Odd Semester of the academic year 2021-2022 was held on 11.11.2020(Wednesday) at 10.30 a.m.

The Meeting's Agenda:

1. Welcome and Introduction.
2. Review of Previous Meeting.
3. Review the Academic Calendar 2020-2021 Even Semester.
4. Conduct webinars / Guest lecture and workshops.
5. Placement training programs
6. Precautionary measures against COVID
7. Vote of thanks.


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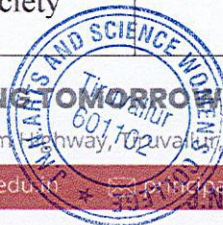
Members present for the meeting:

S.No	Name	Designation	Position	Signature
1.	Dr. P. Rajalakshmi, Principal, J.N.N Arts and Science Women's College	Head of the Institution	Chairperson	
2.	Mr. C. R. Ravishankar J.N.N Arts and Science Women's College	Administrative Officer	Members	
3.	Mr. Naveen Jayachandran, Vice - Chairman, J.N.N Arts and Science Women's College	Management Representative	Member	
4.	Dr. V. Lakshmipathy, Principal, Sridevi Arts and Science College, Ponneri	External Academician	Member	
5.	Ms. S. Thirumagal, AP/English	Senior Faculty Member	Member	
6.	Dr. P. Parimala, AP/ Bio	Senior Faculty Member	Member	
7.	Dr.V. Nagarathinam, AP/B. Com(General)	IQAC Coordinator	Member	
8.	Mrs. Hemalatha, Principal, J.N.N Matric Higher Sec School	Nominee from Local Society	Member	

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9.	Mr. M. Murugan, M V Power Consultant Engineers. Pvt. Ltd.	Nominee from Industrialist	Member	<i>Murugan</i>
10.	Ms. M. Priyadharshini	Alumni Representative	Member	<i>Priyadharshini</i>
11.	Mr. R. Ravi	Parent Representative	Member	<i>R Ravi</i>
12.	Ms. B. Christina, III B.Sc. (C.S)	Student Representative	Member	<i>Christina</i>
13.	Ms. L. Nithya Priya, III B.Sc. (Maths)	Student Representative	Member	<i>Nithya</i>

The following points were discussed during the meeting:

- The Principal welcomed the members of IQAC for the second meeting of the academic year 2020-2021.
- Review and discuss about previous meeting details and consult Action Taken.
- The Chairperson at the institution has reviewed the Academic Calendar for the Even Semester of 2020-2021.
- Each department head has been tasked by the committee to arrange webinars or guest lecture for their respective departments.
- The committee has suggested implementing placement training programs.
- Use of mask and sanitizer was made mandatory in the campus. Frequent temperature check was arranged for staff.
- Dr.V. Nagarathinam, IQAC coordinator proposed the vote of thanks to all the IQAC.

V. Nagarathinam
COORDINATOR- IQAC



[Signature]
PRINCIPAL

[Signature]
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

JNN ASWC/IQAC/MOM/2020-2021/02

Action taken report on the decision of the IQAC meeting for the Even Semester of the academic year 2022-2023 held on 10.12.2020 (Wednesday) is as follows:

S.No	Suggestion	Action Taken
1.	Each department head has been tasked by the committee to arrange webinars or guest lecture for their respective departments.	<p>The webinar was organized by YUVA club. On 25th January 2021 National Girl Child's Day - 2021 entitled "Self Love". "Personal and Digital Safety" on 18th March 2021. "Gift an Organ" (27.03.2021)</p> <p>Webinar organized by Department of Biochemistry & Health Club on "Good Hygiene for Healthy Tomorrow" to commemorate World Health Day 2021(09/04/2021).</p> <p>The Department of Computer Science have organized a webinar on "User Experience Design" on 12/04/2021.</p> <p>The Department of Commerce have organized an effective webinar on the topic "GST for Upcoming Finance Professionals" on 18th May 2021.</p>
2.	The committee has suggested implementing placement training programs.	The Department of Biochemistry had conducted Placement training program on MEDICAL CODING (11/02/2021).

V. Nagarathnam
COORDINATOR-IQAC


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